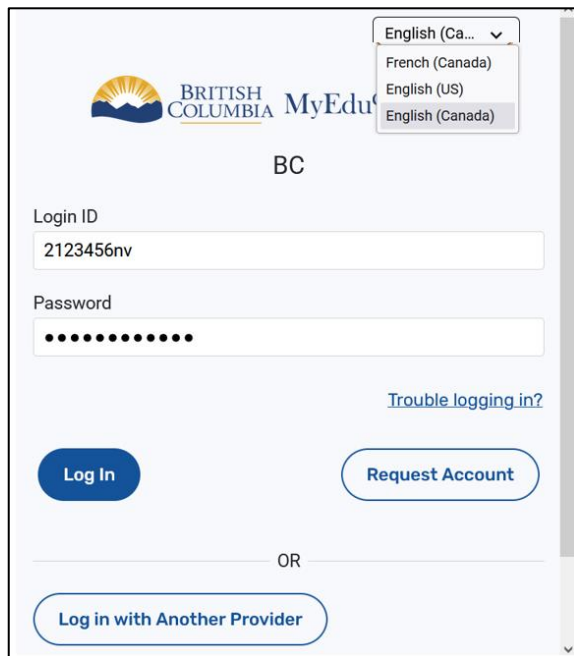


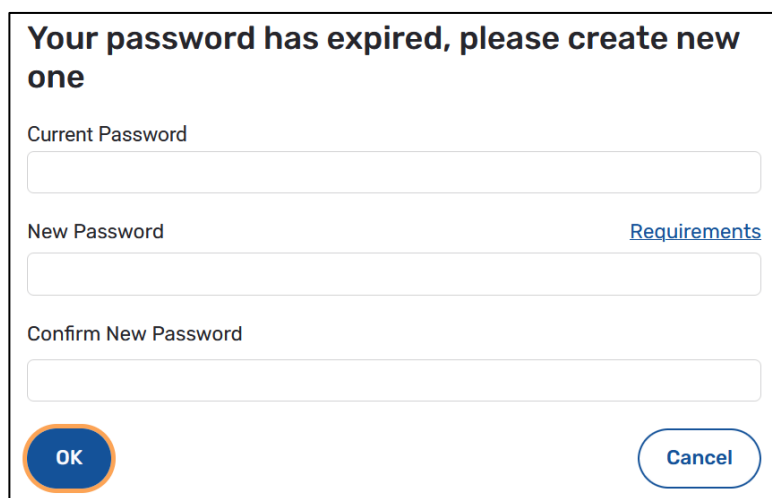
MyEducation BC Family Portal

Logging into Student Account

1. Go to <https://myeducation.gov.bc.ca/aspen/logon.do>.
2. Set preferred language to English (Canada) or French (Canada)
Enter the *Login ID* and *temporary password*. Click **Log On**.



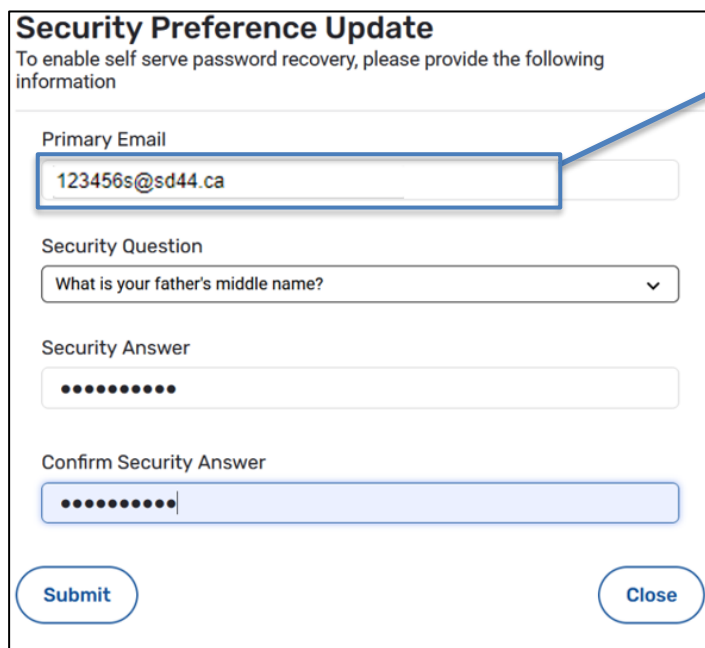
3. You will be prompted to change your password. Your Current password is the temporary password sent to you in the email.



Click Requirements link for the password requirements.

Click **OK**.

In the next step, the *Primary email* is your SD44 student email address – **do not change this**. Add a security question and answer (answers are **Case Sensitive**)



The “Primary email” is your SD44 student email address. This is the same email address you use to sign into computers, as well as applications like Teams and Outlook (Mail).

Your SD44 student email address will never change, and was created when you first entered the district.

4. Click Submit. You will be logged in to the MyEd BC Family Portal.

Navigating the Family Portal

Learning Updates

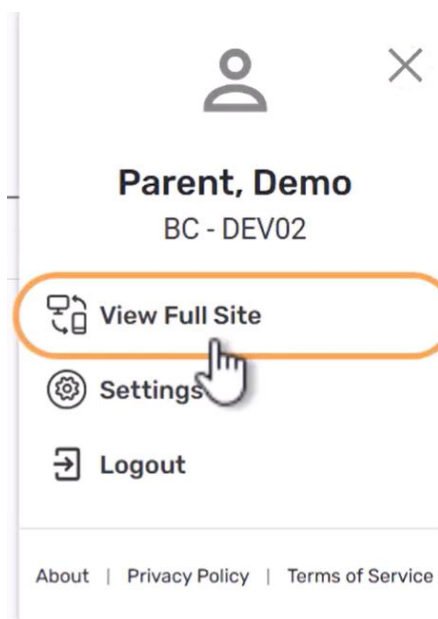
Learning Updates can be viewed in the *Published Reports* area on the left side of the page.

Learning Updates will appear when published by the school for each reporting period, and only remain visible until the first week of August, after which they disappear.

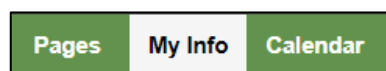
Learning Updates should be downloaded and saved (or printed). They will open in the PDF format.

Course Requests

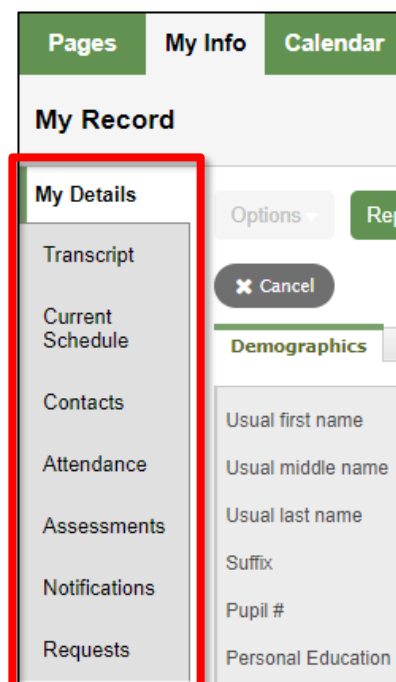
Click the profile icon at the top right, then **View full site**.



Student Details are in the *My Info* Top Tab.



Within the *My Info* Top Tab, click through the Side Tabs on the left for different information:



My Details – Name, birthdate, address, etc.

Transcript – Credit Summary and Grad Summary (*for Secondary students*).

Current Schedule – List view or Matrix view.

Contacts – Parents and Emergency Contacts.

Attendance – Use the filter  to select either *Current Year* or *All Records*.

Assessments – District & Ministry assessments.

Notifications – Currently not used.

Requests – May be used to submit course requests (school decision).

Logging Out

To **log out** of the MyEd Portal, click **Logout** or **Log Off** in the top right.



Resetting Forgotten Password

On the login page, click “Trouble logging in?” and “Reset your password”. In the pop-up that appears, enter your *Login ID* then click **Recover Password**



The screenshot shows a web form for password recovery. At the top right is a language dropdown menu set to "English (Ca...)". The header features the "BRITISH COLUMBIA MyEducationBC" logo. Below the logo is the text "BC". The main instruction is "Provide your Login ID". A text input field contains the example email "example@business.com". At the bottom are two buttons: a blue "Recover Password" button and a white "Return to Login Page" button with a blue border.

An email will be sent to you from sysadmin@myeducation.gov.bc.ca with a password recovery link